

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
August 15, 2017

The Pledge of Allegiance was recited.

The meeting was called to order by James Canellas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2017 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

ROLL CALL

Present:	Patricia Fantulin	Richard Formicola
	Brian McCourt	William Sullivan
	Maryalice Thomas	Peter Triolo
	James Canellas	

Excused:	Sandra Criscenzo
	Timothy Thomas

OTHERS PRESENT

Staff:	Marie Cirasella, Superintendent of Schools
	Stacy Garvey, Business Administrator/Board Secretary

BOARD PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adoptive education aligned to 21st century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.

Mr. Canellas commented that school is starting in three weeks and he hopes everyone is having a great summer. He also thanked everyone for all the work that has been done in the buildings in preparation for the return of the students and faculty.

SUPERINTENDENT'S REPORT

The following training/workshops are scheduled, as follows:

- New Teacher Orientation, August 23rd and 24th
- Opening Day Staff Convocation, September 1st
- Staff Development Day, September 5th

Open to the Public:

COMMENTS only for action items on the agenda.

No one chose to speak at this time.

BOARD MOTIONS

Motion – Mr. Formicola, seconded – Mr. Sullivan. . .

1. Approve the minutes of the following regularly scheduled public meeting held on July 11, 2017.

Roll Call: All Yes

Motion – Mr. Formicola, seconded – Mr. Triolo . . .

To approve the following block motion:

2. Approve the Superintendent of Schools' Merit Goals for the 2017-2018 school year, as per the attached appendix. BM-2

3. Approve the School Business Administrators' Merit Goal for the 2017-2018 school year, as per the attached appendix. BM-3

Roll Call: All Yes

A. Personnel – (M. Cirasella)

Board resolutions related to hiring for the 2017-2018 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Triolo, seconded – Dr. Thomas . . .

To approve the following block motion:

1. Authorize the payment in the amount of \$2,785.00 to Stacy Garvey, School Business Administrator, for attainment of the 2016-2017 Merit Goals, as approved by the Interim Executive County Superintendent.
2. Approve the payment of stipends for the 2016-2017 Curriculum Writing as per the attached appendix: A-2
3. Approve the payment of stipends for the 2017-2018 Curriculum Writing as per the attached appendix: A-3
4. Accept the resignation of Nina Suri as a Guidance Counselor at the high school, effective September 15, 2017.

5. Approve the non-tenure track appointment of Jenna Abballe as an elementary teacher leave replacement. She will be paid a salary of \$46,750.00 (BA Step 1 on the MPEA salary guide), prorated effective September 1, 2017 through December 22, 2017.
6. Approve the appointment of Betty Sanchez as a .6 Spanish/ESL teacher in the elementary schools. She will be paid a prorated salary of \$44,999.40 (MA + 30 Step 13 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.
7. Approve the following appointment of ELL Instructors for the 2017-2018 school year. The stipends will be paid as per Schedule D of the MPEA Contract, as follows:

Tarra Lawlor – ELL Instructor – Middle School (period 4) 3 days per week
Jason Whelpley – ELL Instructor – High School (period 5) 3 days per week
8. Approve the list of Winter Coaches at the high school for the 2017-2018 school year, as per the attached appendix. A-8
9. Approve the appointment of Denise Landau as an Instructional Aide. She will be paid a salary of \$25,000 (Category V, Step 1 on the Secretarial/Clerical guide), effective September 1, 2017 through June 30, 2018.
10. This item was pulled from the Agenda.
11. Approve the appointment of Kristin Mikolajczyk as an Instructional Aide. She will be paid a salary of \$25,000 (Category V, Step 1 on the Secretarial/Clerical guide), effective September 1, 2017 through June 30, 2018.
12. Approve the appointment of Sharon Focaccia as a part-time Bus Aide. She will be paid the approved hourly rate, effective September 1, 2017 through June 30, 2018.
13. Approve the placement of Kelsey Brentnall, William Paterson University student, to complete her clinical practice with Mrs. Parvanov-Dawson and Mrs. Polhemus' Biology/General Science classes, effective September 7, 2017 through May 8, 2018.
14. Approve the appointment of the following student Aides for the Midland Park Continuing Education Before/After School Child Care Program, effective September 1, 2017 through June 30, 2018:

Joseph Chicarielli
Alex Fonticoba
David Thompson
15. Approve the appointment of Katherine Marsden as a Substitute Aide for the Midland Park Continuing Education Before/After School Child Care Program, effective September 1, 2017 through June 30, 2018.

Roll Call: All Yes

B. Finance Committee – (T. Thomas, Chairperson)

Motion – Mr. McCourt, seconded – Mr. Triolo . . .

To approve the following block motion:

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of July 31, 2017, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

- a. July 2017 direct pays in the amount of \$322,720.24.
- b. July Supplemental claims in the amount of \$196,328.98.
- c. July 2017 Cafeteria claims in the amount of \$17,791.32.
- d. First July 2017 payroll in the amount of \$145,909.56.
- e. Second July 2017 payroll in the amount of \$138,746.11.
- f. First August 2017 payroll in the amount of \$158,966.06.
- g. August 2017 claims in the amount of \$463,817.40.

3. Approve the revised financial reports of the Board Secretary for the period June 1 – 30, 2017, as per the attached appendix. B-3

4. Approve the financial reports of the Board Secretary for the period July 1 – 31, 2017, as per the attached appendix. B-4

5. Approve the transfers between accounts for the period July 1 – 31, 2017, as per the attached appendix. B-5

6. Approve the list of therapists for the 2017-2018 school year, as per the attached appendix. B-6

7. Approve the following Change Order request, as per the attached appendix. B-7

Change Order No.: 001-15.147

MDPK Storage Barn to Office Conversion - Midland Park High School

8. Approve the Alternates to the Storage Barn to Office Conversion as per the bid awarded to Pharos Enterprises, LLC, as follows:

Alt 1 - Provide cost to remove the existing beadboard and remove & reinstall all electrical items on the ceiling of the lower level garage	\$8,500.00
Alt 2 - Provide the cost to replace the two columns and the existing 2x10 joists and add one layer of ½	\$26,000.00
Alt 3 - Provide the cost to add sound clips, 7/8	\$10,000.00
Alt 5 - Provide cost for u-shaped composite stair on street elevation, including all related components, railings, foundations decking, structure etc.	\$23,000.00
Alt 7 - Provide cost for all the cast concrete stairs, ramp & pads	\$48,000.00
Alt 9 - Provide cost to sand and finish the existing tongue and groove wood floor	\$5,000.00
Alt 10 - Provide cost for the replacement of the 2 garage doors on the lower level	\$4,500.00
Alt 11 - Provide cost for the Velux windows in the roof of the building	\$11,500.00

TOTAL COST OF ALTERNATES : \$136,500.00

9. Approve the submission of the ESSA Grant application FY 2018 to the New Jersey Department of Education and the receipt of entitlement funds, as follows:

Title 1A	\$103,376.00
Title IIA	\$ 22,901.00
Title III	\$ 1,527.00
Title IV A	\$ 10,000.00

10. Accept the New Jersey Department of Education funding for non-public schools for the 2017-18 school year as follows and approve the purchases using the entitlement funding, as per the attached appendix: B-10

Security	\$15,525.00
Technology Aid	\$ 7,363.00
Textbook Aid	\$10,901.00
Nursing Aid	\$20,079.00

11. Approve Bergen County Special Services to provide hospital instruction for the 2017-2018 school year to students receiving medical or rehabilitative care at Bergen Regional Medical Center, Paramus, NJ at the rate of \$65.00 per hour.
12. Approve the contract between the Midland Park Board of Education and Susan Vander Pyl, as a Non-Public Nurse at Eastern Christian Elementary School, effective August 30, 2017 through the end of Eastern Christian's school year, subject to Chapter 226 funding provisions.
13. Approve the Student Accident Insurance Policy through Axis Global Accident & Health Insurance Co., in the amount of \$35,488, effective retroactive from August 1, 2017 through July 31, 2018.

14. Approve the following providers of optional employee funded disability, accident and/or cancer care plans:

American Family Life Assurance of Columbus, 'AFLAC'
Prudential Insurance Company of America

15. Approve the resolution for the Forum School Lunch Program, as per the attached appendix: B-15

16. Approve the use and rental of the High School Gym to Summer Heatt for Youth Basketball games on the following Sundays from 8:00 a.m. – 12:00 noon, on the following dates:

December 3, 10, 17, 2017; January 7, 14, 21, 28; February 4, 11, 18, 25; March 4, 11, 2018

17. Approve the use and rental of the High School Gym to the North Jersey Mineralogical Society, sponsored by Midland Park Continuing Education Program for the annual North Jersey Gem, Mineral and Fossil Show on the following dates and times:

Friday, April 13, 2018 – 6:00 – 10:00 p.m.

Saturday, April 14, 2018 – 8:00 a.m. – 6:00 p.m.

Sunday, April 15, 2018 – 9:00 a.m. – 6:00 p.m.

Roll Call: All Yes

C. Curriculum Committee – (M. Thomas, Chairperson)

Motion – Dr. Maryalice Thomas, seconded – Mr. Sullivan . . .

To approve the following block motion:

1. Approve the following staff and Board members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Catherine Prinsell	Mental Health Issues in Classroom-Practical Strategies	Nanuet, NY	\$219.99	9/25/2017
Catherine Prinsell	Treatment Techniques Personality Disorders	Parsippany, NJ	\$219.99	9/27/2017
Marie Cirasella Stacy Garvey James Canellas Sandra Criscenzo Richard Formicola Patricia Fantulin Brian McCourt William Sullivan Maryalice Thomas	Annual NJSBA Workshop	Atlantic City, NJ	\$5,800.00	10/23-26, 2017

2. Approve the submission of the Annual Comprehensive Equity Plan Statement of Assurance for the 2017-2018 school year to the New Jersey Department of Education.

3. Approve the new and revised curricula which is aligned to the new NJSL standards, as per the attached appendix. C-3
4. Approve the following new high school textbook:

Gilbertson, Claudia; Lehman, Mark; Gentene, Debra. Century 21 Accounting, 10th Edition. Boston, MA: Cengage Learning, 2017.
5. Upon the recommendation of the Director of Special Services, approve the out-of-district placements and/or transportation of special education students for the 2017-2018 school year, as per the attached appendix. C-5
6. Approve the out-of-district placements and/or transportation for the students attending the Bergen Academy in Hackensack, Bergen County Tech in Paramus (part-time and full-time), Bergen County Tech in Teterboro and Bergen County Applied Technology High School at Bergen Community College for the 2017-2018 school year, as per the attached appendix. C-6
7. Approve the non-resident enrollment of Julia Smith, daughter of Laura Smith, Instructional Aide, in the 11th grade class in the high school, for September 2017, as per Board Policy 5111.
8. Approve the Annual Contract for Non Public Nursing Services for the 2017-2018 school year with the County of Bergen, Department of Health Services and the Midland Park Board of Education/Eastern Christian School.
9. Approve the fiscal impact of the Professional Development Plan for the 2017-2018 school year in the amount of \$382,672.00.

Roll Call: All Yes

D. Policy Committee – (B. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Mr. Formicola . . .

To approve the following block motion:

1. Approve the first reading of the new/revised policies, as per the attached appendices.

a. Student Representative to the Board of Education	Policy Section 0143.2	<u>D-1a</u>
b. Board of Education Website Accessibility	Policy Section 1511	<u>D-1b</u>
c. Athletic Competition Mandated	Policy Section 2431	<u>D-1c</u>
d. District Mentoring Program	Policy Section 3126	<u>D-1d</u>
e. Bed Bugs	Policy Section 7424	<u>D-1e</u>
f. District Sustainability Policy	Policy Section 7461	<u>D-1f</u>
2. Approve the second reading of the following new/revised policies:

a. Education of Homeless Children	Policy Section 5116
b. Records Retention	Policy Section 8350

Roll Call: All Yes

E. Legislative Committee – (B. McCourt, Chairperson)

No Report.

F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

Status Update on the following items:

- There is a scheduled meeting in September
- On track with summer projects

G. Negotiations Committee - (P. Fantulin, Chairperson)

No Report.

H. Technology & Public Relations Committee – (P. Triolo, Chairperson)

The following items were discussed:

-Chalk Board – Mr. Thomas had a great idea regarding the publication – have more pictures and less words. Four large photos including: Memorial Hall, media center, gym, fields and what projects are on-going with the referendum. The back page will be dedicated for the Principals to highlight an overview of what's happening at the schools. For with further information- refer to our website. The committee is shooting for some time in the middle of September for the first installment. The next Chalk Board will be forthcoming in the winter and followed with an issue in the spring.

I. Town Council – (J. Canellas, R. Formicola, M. Thomas)

We are looking to schedule a meeting.

J. Liaison Committee

High School PTA - (M. Thomas)

Materials will be out at the end of September.

Elementary School PTA- (J. Canellas)

They will also have materials out at the end of September.

Booster Club – (B. McCourt)

There was a nice article in the paper about softball, two of our girls were mentioned in the top 50 students to watch and one boy was mentioned in the top 100.

Performing Arts Parents – (P. Triolo)

The first scheduled meeting will be in September.
Negotiating with someone to run fund raiser.

Special Education – (B. Sullivan)

No Report.

Education Foundation – (P. Fantulin)

No Report.

Board of Recreation – (T. Thomas)

No Report.

Continuing Education Program – (S. Criscenzo)

A new handbook for parents has been completed. This handbook is an easy reference detailing how Before and After Care works. This handbook has all forms and regulations in it.

Student Representative to the Board – (Emma Lein)

No Report.

K. Old Business

Nothing to discuss at this time.

L. New Business

Motion – Mr. Formicola, seconded – Mr. Thomas . . .

To go into closed session before the meeting of September 5, 2017, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public

Mr. Canellas invited the public to address the Board with general comments at this time.

No one chose to speak at this time.

Motion – Mr. Formicola, seconded – Mr. Sullivan . . .

To adjourn the meeting.

Roll Call:

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary